REGULATION RELATING TO THE ORGANISATION OF THE EXAMINATION TO TEST FOR SUFFICIENT KNOWLEDGE OF THE FRENCH LANGUAGE TO ATTEND A YEAR OF STUDY IN THE MASTERS WITH A TEACHING FOCUS OR HIGHER EDUCATION TEACHING AGREGATION.

In light of the Decree of 31 March 2004 defining higher education, encouraging its integration into the European Higher Education Area, and refinancing universities, in particular Article 51, §5, inserted by the Decree of 25 May 2007;

In light of the Order of the Government of the French Community of 28 October 2010 relating to examinations to test for sufficient knowledge of the French language in higher education;

The Board of Directors of the University of Liège issues this regulation:

Article 1 - examination of sufficient knowledge of the French language to attend the requirements of the Masters with a teaching focus or higher education teaching aggregation, hereafter referred to as 'the exam', aims to check that students are capable to expressing themselves successfully in the context of the work and exams which make up the study programme, and in particular during internships.

Students must show, in their written and oral communication, that they have French language skills which correspond to an equivalent of level C1 in the Common European Framework of Reference for Languages, published by the Council of Europe. Exceptionally, only level B2 is required for admission to Masters programmes in Modern Languages and Literature with a teaching focus.

Article 2 - the Board of Directors sets, two dates per academic year when the exam is organised. It also sets the dates for enrolling for the exam and the deliberation dates.

Article 3 - Upon the Faculties proposition who each nominate their representative, the Board of Directors establishes the examination board and appoints a President. The director of the Higher Institute for Modern Languages is charged by the Board of Directors with organising the exam: it forms part of the jury and acts as the Secretariat.

Article 4 - No-one may take part in the examination of a partner, spouse or parent, up to and including to the fourth degree. For ethical reasons, any juror may request to be replaced by the Faculty for the purposes of examining a particular student.

Article 5 - Members of the jury are invited by the Director of the Higher Institute for Modern Languages, to take part in its preparation, organisation and evaluation.

Article 6 - The exam may only be taken twice within the same academic year. Students must pass this exam before the start of the Masters with a teaching focus exams, or exams for the higher education teaching agrégation.

Article 7 - The exam includes a written part and an oral part. It will take place in University premises which are made accessible to the public. When confirming their registration, students will be told of the time and place of their exams. They will also receive a copy of this regulation.

1: The ULg Institute for Social Sciences and the HEC-Ecole de gexion.
Article 8 - With a view to the deliberation, the written and oral exams will receive a grade expressed in a whole number between 0 and 20.

Article 9 - Exam grades are submitted to the secretary of the jury no later than the day before the deliberation.

Article 10 - Jury members' presence at the deliberations is compulsory. Members of the jury who are unable to attend a deliberation must provide the President with a commentary justifying the grades which, given the student's overall results, are likely to lead to a resit.

Article 11 - The jury may only deliberate if at least 3/5 of its members are present.

Article 12 - The jury discusses whether the student has Level C1 or B2. If the student has achieved neither of these two levels, they are instructed to resit.

Article 13 - The jury defines its deliberation criteria and makes them public by posting them. During deliberation, a jury may extend the criteria on the basis of a reasoned decision.

Article 14 - Decisions are taken by majority vote; in the event of a split vote, the President has the casting vote. It is forbidden to abstain. Decisions of the jury must be justified and recorded in the minutes.

Article 15 - The results of the deliberations are proclaimed by the President of the jury in a public session. This may be restricted to a proclamation of passes (Level C1 and B2).

Article 16 - After the proclamation, the student has the right to find out, from the Secretary of the jury or his or her representative, the grades relating to each of the exams which he or she has taken. He or she also has the right to consult their written exam and his or her evaluation, within two months of the proclamation. The jury may specify when copies can be consulted.

Article 17 - After the proclamation, the results of the deliberations - pass C1, pass B2 or resit - are posted by the Secretary of the jury. Under no circumstances will a grade be transferred from one academic year to another or between exams undertaken in other institutions.

Article 18 - Within two weeks of the exam, the University will send students a document notifying them of their results. Passing this exam indicates the level achieved by the student in relation to the Common European Framework of Reference for Languages published by the Council of Europe. This certificate is valid in all Hautes Ecoles and all Universities in the French Community of Belgium.

Article 19 - The present regulation applies to the academic year 2011-2012.